

Administrative Council Meeting Agenda

June 21, 2012

6:30 P.M.

In attendance: Cathy Mottar (co-chair, UMW), Melinda Taylor (secretary, UMW), Jerry McDaniel (newsletter), JoAnne Gregorash (lay leader), Julie Kuhn (Memorial), Jill Wood-Naatz (Worship), John Machonis (Finance), Rich Hill (Finance), Lee Gac (Trustees), Ian Rogenski (Stewardship), Bruce Bedingfield (Caring Ministries), Steve Miller (UMM & technology), Julie Kuhn (Memorial), Khareen Raiz (Staff Parish)

Opening Prayer & Introductions: Cathy opened with a prayer. All introduced themselves.

Devotions: Cathy just finished reading the book 90 Minutes in Heaven this weekend; the author described his experience after “dying” for 90 min. and his trip to heaven. Cathy’s coworker’s sister was just put in hospice, and on Monday she was able to help her with this story.

Jill will do the next devotion in August.

Administration:

- Jerry reminded everyone to turn in their articles for the newsletter & check the calendar (handed out three months). Rally Day & the church picnic will be on the same day, Sept. 9. Various changes were mentioned, need to let Donna know.
- Julie moved to approve the minutes from May, JoAnne seconded, approved on a voice vote.

Sharing:

- Senior Pastor’s Report – Pastor Sunny is on vacation, but emailed the following report.

Pastoral Report for the Ad Council Meeting (5/11):

07/13-14 (F, 7pm & Sat, 7pm; \$10/ticket): “Make It Glorious” Benefit Concert fundraiser for purchasing the new sound system. Contact persons are Shelomi Gomes & Ron Zemke

08/06-09 (M-Th): Sunny will be leading the National Korean-Clergywomen Convocation in Chicago, IL

08/25(Sat, 9am-3pm): Volunteers & Teacher’s Training with Safe Sanctuary Training. All paid-staff and all people who will be working with minors for the upcoming school year (Sept 2012-July 2013) must attend this training.

09/09 (Sun): Rally Day for Sunday School & Church Picnic after church (as of now Gwyn is in charge of the church picnic)

09/21-22 (F, 6pm-Sat, 3pm, Crown Plaza Chicago-Northbrook): Visioning Retreat. All leaders (all Ad Council Members and rep of all committees/ministry teams) of the church are invited to attend....sort of “must” :) 15 rooms plus a conference room (for 30 people) have been reserved for our gathering. More information will be available at the next meeting.

Lay Leadership (Nomination) Committee is working on the leadership for the upcoming year. Please speak to me (Sunny) or any of nomination committee members if you think of someone who can be a leader of the church in a specific task that each committee/ministry team carries.

- Youth Director’s Report – none; at ASP

Committee reports:

- Staff Parish – Khareen said that there was a ministry review at the last meeting. Talked about SP goals. Updated conference with attendance info, etc. Charge conference will be this winter, no date set yet. Next meeting in August, but will be reviewing job descriptions/personnel policy and safe sanctuary policy this summer.
- Finance – Rich distributed summary financial sheet showing YTD Regular Envelope Income of \$127,657 and a YTD Net Surplus of \$1741. Said that regular envelope giving has come up since April’s meeting, for both April and May, only under budget by 2%. Expenses have been held in line; would have been overspent by about the amount of Elizabeth’s salary, but currently in balance.

- Stewardship – Ian said they will be hosting a youth Family Fun Night, teaching youth about finances, including cash based budget, giving, etc. Jerry has been working on the membership database; pledges have been entered. The June 30th statements will show both actual giving and commitments. Since there are 53 Sundays this year, it will affect annual commitments; it was suggested that it be mentioned in the mailing. Cathy reminded Ian that he was going to give an update in September about online giving; is it covering costs? Ian will check to see if it has increased regular giving by comparing giving last year vs. this year for families using online giving. Currently, 15-25 families give regularly online; half a dozen used it to give to ASP.
- Nominations – no report
- Trustees – Lee said they are going to replace the ballasts and bulbs for all the parking lot lights. Will need a platform (\$125/day), an electrician will do the work for free; approx \$800 for the project. They will be more efficient. Plan to retar cracks in the parking lot; it was resealed 3 years ago. Will cost \$700 - \$800. Will replace some bricks in the building (done by trustees). Talking to a company about installing a free-standing cell tower, asking them to include a garage in the package; couple of years down the road. Jill added that Jim has been working very hard, lots of hours, on changing gas/electric/insurance for cheaper rates, and he has installed a sump pump, cleaned gutters, dryer vents, at parsonage. JoAnne commented that the A/C in the Wesley Room seems louder than normal. Jill reminded everyone to turn the A/C back down after meetings. Ian asked about the towing signs; Lee said they were thrown out.
- Education – no report
- Worship – Jill said there have been three Redeemer Cafes so far. Brian Calderwood facilitated it last week, Bruce gave sermon. Asked for feedback; Julie said she was pleasantly surprised, nice to chat with people on an informal basis. Steve went once, enjoyed it, but not sure why we are doing it; Jill said it was because attendance is always smaller in summer, but also to build community. JoAnne liked Joys and Concerns; at 4-person tables, get to know people better. Attendance averaging somewhere around 30; a few go to both services. Suggested doing a survey at the end of the summer. Jerry said at Cedar Rapids church, two out of four services are worship cafes. Jill gathered borrowed card tables, made tablecloths to make it look like a café. Will end Sept 2nd. Looking for more ushers for regular services. JoAnne is doing a liturgist training this Sunday, will do another later for others; she is looking for more liturgists, also.
- Music – Jill said the choir has been asked to sing at Don Weibel's service. Concert on July 13/14.
- Micah Ministries – JoAnne said the offering of letters went well (around 120). John did a great job of presenting it.
- Caring Ministries – JoAnne said garden is going well, but need more people to weed and water.
- UMW – Melinda reported that this Saturday, 21 women are attending the Women of Faith conference at Sears Center. At the last meeting, Pastor Eric Blachford spoke about beginning a new faith community in Rockford for 20's and 30's; UMW discussed donating money to this mission and developing a partnership with them (might even gain good ideas for our own church). There are several activities planned for the summer: 6/27 – tennis, 7/15 – hot dog outing at Gene & Jude's, 7/19 – pool party at Pam Miller's house, TBD – bike ride. A group will be attending the Women of Faith weekend event in Milwaukee this fall.
- WTTF – Steve said they are grateful for the continued fundraising for the sound system (goal is \$26k, have around \$9k so far). June Guthrie's son has installed similar systems, so we may be able to buy equipment and install it ourselves, making it cheaper. Need volunteers for booth; if anyone knows a good candidate, let Steve know.
- UMM – Steve said they are meeting monthly for breakfast, good turnout, book study. Fall retreat in October. Will do pizzas right before. Will probably do snacks again during holiday season. Also talked about Eric Blachford's ministry, will match any UMW donation. Spiritual congress in September; looking at musical opportunities for our youth at the congress.
- Evangelism – no report; will add Ronda Wilkes to Ad Council distribution list.
- Lay Leader – JoAnne will be preaching July 29th, will include report on the annual conference then.
- Memorial Committee – Julie said the Planned Giving meeting was well-attended by the appropriate committees. Handed out brochures for those not there. As a church, may want to pursue this avenue, possibly tying in with annual campaign.
- Christian Corner – Cathy will ask Sunny who will be the representative for these meetings.

Next regularly scheduled Administrative Council Meeting

-NO July Meeting

-August 16th at 6:30 P.M.

Fred Rickliff has given back to ORUMC the stained glass window he was given for his retirement; Jerry has it at his house, available to display at church. John noted that we should also display the Billy Joe truck picture. Memorial Committee will discuss how to commemorate, explain, and display both items. An old newsletter article would give all the details; John will find the article. Memorial will probably do one big memorial dedication in the fall. Jill will hang the picture in the narthex, and the stained glass probably in the window along the hall.

Closing Prayer at 7:45.

Respectfully submitted,
Melinda Taylor
Secretary