

**OUR REDEEMER'S UNITED METHODIST CHURCH  
ADMINISTRATIVE COUNCIL MEETING MINUTES  
September 18, 2008**

<b>Attendees</b>	Rich Hill, Pastor Bill, Sherrie Cottrell, Doug Meneely, Carolyn and Doug Meneely, JoAnne Gregorash, Mary Knoppel, Fred Fleski, Marshall Nystrom, John Machonis, Gwyn Greenwalt, Marianne Rogenski, Glen Hollingsworth, Bruce Bedingfield, Jill Wood-Naatz and Cathy Mottar
<b>Opening</b>	Meeting called to order by Rich at 7:15 p.m. with an opening prayer by Pastor Bill.
<b>Devotions</b>	JoAnne provided the September devotion and Glen will provide the October devotion.
<b>Administration</b>	<ul style="list-style-type: none"> <li>• Introductions</li> <li>• Minutes of August meeting were approved. Gwyn motioned approval of the meeting notes as amended and John seconded the motion. The committee approved the motion.</li> <li>• Calendar &amp; Website – Group to provide updates to Donna.</li> </ul>
<b>Huddle (Business of the Church)</b>	<ul style="list-style-type: none"> <li>• Pastor's Report             <ol style="list-style-type: none"> <li>1. Natural Church Development – Pastor Bill reported the small groups are starting this week, be sure to contact the group leaders.</li> <li>2. Clergy Association – There will be about 6 members to be involved with the joint food drive this fall. The donation boxes are being distributed. Pastor Bill asked that we consider a “Neighborhood Collection” process. He shared a handout that described the details of this process.</li> <li>3. Vision Sunday: October 19<sup>th</sup> -- Pastor Bill passed out a “Needs for Vision Sunday” form requesting help. Volunteers are needed to help with the setup on Thursday evening and cleanup afterward. Fred volunteered the Trustees to set out food, refill as needed. We will be asking people to sign up for attendance. The Ad Council will be asked to call those who have not made a reservation. In order to do that we need to move the October Ad Council meeting to Oct 9.</li> </ol> </li> <li>• Director of Discipleship's Report             <ol style="list-style-type: none"> <li>1. Nominations have met.</li> <li>2. Evangelism has mugs in the works and should be here soon.</li> <li>3. New Member activities are being planned. The second Sunday of the month have been new member meetings and they have been going well.</li> <li>4. Memorabilia Night - Carolyn is away, but reports that the movie memorabilia (from Dann Gire's collection of movie 'stuff') will be auctioned postponed from Sept 26 to a later date in October or November.</li> </ol> </li> <li>• Youth Director's Report             <ol style="list-style-type: none"> <li>1. The youth program kicked off on September 7 with a picnic for all jr. and sr. high youth and their parents. It was a very successful time with good participation.</li> <li>2. Confirmation for Jr. High and youth group for sr. high has</li> </ol> </li> </ul>

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	<p>started regular meetings Sunday evenings from 7:30-8:30pm--following 633.</p> <ol style="list-style-type: none"> <li>3. The Youth Club (for 4th-6th graders) had a fall celebration on September 14 and there were 8 students in attendance--all had a good time. They will play laser tag over school winter break as their next activity.</li> <li>4. ASP News: the applications are now available for summer 2009 so I will be applying soon--I have sent out one email to see how many are interested.</li> <li>5. November 14<sup>th</sup> is currently planned for "Open Mic" night at 7pm. The staff will consider doing this at the same time as Memorabilia auction.</li> </ol>
<b>Sharing</b>	<b>Committee Reports</b>
<b>WTF</b>	<p>Marshall reported that they are working on the sound system. Also, they are still waiting for information for the website. Pastor Bill said that he would work with Marshall to have the church office send out a reminder for information for the website.</p>
<b>Finance</b>	<p>Budget for 2009: John provided the finance report – giving is down 4% which is not unusual for this time of year; we are actually 2 percent ahead of last year. It is also budget time, so all committees should have received their initial draft budgets. If there is no response by October 9<sup>th</sup>, the current draft budget will be the final budget.</p>
<b>Staff Parish</b>	<p>Glen reported:</p> <ul style="list-style-type: none"> <li>• Carolyn has asked to phase out of her Director of Discipleship job by the end of the year. Carolyn has established a volunteer base for her duties. Staff Parish has thus decided not to refill her position. Instead, Staff Parish proposes that funds used for Carolyn's position be used in part for a new position: Christian Education Minister/Director. This position would be a combination of two areas for which we see a great need: Christian Education and Associate Pastor. Job description below:</li> </ul> <p style="text-align: center;"><b><u>Christian Education Minister/Director</u></b></p> <p>The Christian Education Minister/Director for the ORUMC will plan and schedule opportunities for Christian Education for all ages. Experience with and training in Christian Education preferred but not required. This is a part-time position of 25-30 hours per week with a salary of \$25-30,000.</p> <p><b><u>Job Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>⇒ Establish a program to grow Sunday School participation.</li> <li>⇒ Schedule Sunday School calendar.</li> <li>⇒ Coordinate the following events: <ul style="list-style-type: none"> <li>⇒ Annual Sunday School Kick-off Celebration</li> <li>⇒ Annual Children's Christmas program</li> <li>⇒ Summer Sunday School Program</li> <li>⇒ Recruit teachers for Christian Education classes.</li> <li>⇒ Plan two training events a year for Sunday School teachers.</li> </ul> </li> </ul>

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	<p>⇒ Ensure classrooms are set-up and ready for Sunday School and that all teachers are present each week of regular Sunday School.</p> <p>⇒ Plan and organize annual Vacation Bible School program.</p> <p>⇒ Participate as a member of the Education Committee.</p> <p>⇒ Attend weekly Staff/Pastor meetings.</p> <p>⇒ Work with confirmation program.</p> <p>⇒ Coordinate small group's ministry initiative.</p> <p>⇒ Possibility of preaching time</p> <ul style="list-style-type: none"> <li>• Nursery care help has been found for the 6:33 service: Shilpa Patel from Christian Corner. She started last Sunday.</li> <li>• Staff Evaluations are being dispersed this month. Please respond quickly if asked for a review.</li> </ul>
<b>Worship/Music</b>	<p>Jill reported that she will follow up for the Thanksgiving Service this year.</p>
<b>Micah Ministries</b>	<p>Bruce stated that the Micah Ministries team has not met; however, the coffee sales have been going on and "Fair Trade" sales have declined. In a week or 2, Gail would like to make an announcement to thank everyone and show a video update to the church. Pastor Bill suggested a couple of projects for the team to discuss.</p> <p>Caring Ministries said that they need someone to organize the food pantry to determine and publish the needs. This request will appear in the Redeemer Review. This group will be putting together an informational handout to provide. Carolyn reminded everyone that October 19<sup>th</sup> is the Crop Walk which is also our Celebration Sunday.</p>
<b>Stewardship</b>	<p>See Pastor Bill's report above.</p>
<b>Trustees</b>	<p>Fred reported that the option for the T-Mobile company is not progressing. Our current contact has moved on to a new company and has provided some options for moving forward. Trustees have decided to get a proposal from the contact at his new company.</p> <p>The Trustees have recommended that the memorial committee purchase a defibrillator. They have already done the research on the equipment.</p> <p>Reminder to make sure the windows are shut and the doors are locked.</p> <p>Provides an awareness of 3 potential Capital Projects for 2009:</p> <ol style="list-style-type: none"> <li>1. Replace the sanctuary roof. \$30,000.</li> <li>2. Redo parsonage carpeting for \$10,000.</li> <li>3. Add a 2-car garage in the northwest corner of our parking lot to be used for storage for \$20,000.</li> </ol> <p>There needs to be an assessment on the roof.</p> <p>For the storage, it was recommended that an inventory and cleanup be performed prior to any decision on additional storage by Jill and Sherrie.</p>
<b>Nominations</b>	<p>No Report – Just pray</p>

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<b>UMW</b>	Sherrie reported that their next meeting (3 <sup>rd</sup> Saturday of the month) is September 20th.
<b>UMM</b>	Marshall reported next Saturday is their fall kickoff with a Naatz casserole and the last Tony Dungy book study. The ORUMC UMM retreat will be Oct 24-25 at Wesley Woods. Marshall has reviewed the book <i>Who Stole My Church</i> for use by a study group.
<b>Evangelism</b>	See DOD report above.
<b>Education</b>	Doug reported Rally Day was on September 7 <sup>th</sup> . Using the new curriculum which was a follow up to the summer school, which is DVD based and relates to day to day lives with "Homework for Parents." September 28 <sup>th</sup> is the 3 <sup>rd</sup> Grade Bible Distribution. Need high school and junior high teachers.
<b>Lay Leader</b>	JoAnne followed up with calls to UMCORE on the flooding in Iowa. She will be sharing a list local churches that were impacted by the flooding. Rich will follow up with a family from our church that was impacted by the local flood most recently. JoAnne said that if you go to the Northern Illinois Conference on the web for different events and support various activities.
<b>Memorial Committee</b>	No Report
<b>Caring Ministries</b>	Pastor Bill has stated that a new community hunger ministry focus is starting and asked that Caring Ministries can try to help even if only by recruiting a church member to organize our Redeemer's participation.
<b>Family Ministry</b>	Report submitted by Gwyn Greenwalt: August 24 <sup>th</sup> was the Church Picnic and it was successful. Our Country Hoedown is on Saturday, October 4 <sup>th</sup> , 7-9pm. They will be encouraging everyone to come during the Sunday School classes. They are working on a skit for this Sunday and next. We will be using the sanctuary. The caller is lined up. They will be making popcorn and ask people to bring drinks. Any groups meeting before 10/4, please make a mention of the event to your groups. Gwyn requested fall decorations, if you can share.  No special events planned for November but will promote the "Open Mic" night.  Family Time Out will coordinate crafts/activities for the Advent Festival. In December, we will be Christmas caroling followed by a potluck.
<b>Christian Corner</b>	No Report
<b>Other</b>	Newsletter deadline is today.

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	Charge Council is November 20 <sup>th</sup> at our regular meeting and last of 2008.
<b>Next Meeting</b>	October 9 <sup>th</sup> at 7:15 PM
<b>Closing Prayer and Meeting Adjourned</b>	9:00 PM.
	Respectfully submitted – Cathy Mottar